

ERASMUS PLACEMENT OFFER

EMPLOYER INFORMATION	
Name of organisation	School of the Arts and College of Design (EASD) in Zamora
Address	Av. Plaza de Toros Nº2. 49007 Zamora. Spain
Telephone	0034 980514341
Website	www.easdzamora.com
Short description of the company	<p>The EASD is a state-run institution which functions under the regional government of Castilla y León. Founded in 1983 and located at the centre of the town of Zamora, it offers a large range of educational programs and courses in and related to fine arts, crafts and design: Bachelor and vocational training studies.</p> <p>We encourage curiosity and open-mindedness in our students and believe that exchanges with other countries is of crucial importance for the advancement of intellectual capacities and research skills and for an increased competitiveness at an international level. It is in this spirit that we are seeking to broaden our scope of cooperation with a number of foreign schools, universities and companies.</p>
CONTACT DETAILS	
Contact person for this placement	Amparo Fernández Otero
Department	International relations
Direct phone and mail	0034 980514341– erasmus@easdzamora.es / amparo.fernandez@easdzamora.es
PLACEMENT INFORMATION	
Department /function	International relations assistant
Description of activities	<p>The candidates are required to have computer mediums, knowledge of the field of arts and design, a good level of English and we would appreciate if they are easy-going and sociable people</p> <p>Flexibility is required for the working hours but they will be doing 15 hours per week as a maximum. We are offering them the possibility of being members of a school focused on quality teaching and they will find a friendly atmosphere in the classrooms and in our teaching team, always trying to improve our methods and programs.</p> <p>The activities to be carried out/developed (by the Assistants) will be the following:</p> <ul style="list-style-type: none"> – They will provide future Erasmus students with information about the customs, culture, politics, and so on in their native country. – They will take part in the writing/drafting of international projects. – They will assist foreign students and teachers that are taking part in international programs. – They will help local students and teachers at the school with the documents that will have to be sent to other European schools. – They will participate in conversations and discussions with students in the candidate's native language. – They will also look for collaborate in the search of European enterprises in

	<p>connection with the field of design.</p> <ul style="list-style-type: none"> – The assistants will help with the preparation and organization of extracurricular activities, especially those which are related to Europe and the development of European projects. <p>The role description can definitely be broader depending on the interest, motivation and ability.</p>
Summary of the internship	<p>During their stay the candidate will carry out the above activities in the morning working hours that will be established on their arrival.</p> <p>Two weekly sessions will be set apart for conversation with the students.</p> <p>Depending on the school needs during the training time: Erasmus application forms, project presentation periods, company search, etc... they will carry out the required activities in collaboration with the Department of International Relations.</p> <p>The School will provide the candidates with:</p> <ul style="list-style-type: none"> – Their full integration both among teaching staff and students. – Assistance from an English teacher. – Information about our town: customs, History, culture, etc... – A cultural visit around the town. – Information about the artistic teachings and design studies that are given at this school. – Active participation in all the activities that will be organized at the school. – Besides, they will have access to the Spanish courses for foreign students by the Official School of Languages (Price: 80,00 €, all period)
Location	Zamora (small town in the west of Spain)
Start date	Between October and June (duration by agreement)
Duration	Between 6 and 10 months (duration by agreement)
Working hours / week	20 hours (morning session, flexible working hours)
Accommodation (please select)	We can assist with finding accommodation
Internship grant	No
COMPETENCES, SKILLS AND EXPERIENCE REQUIREMENTS	
Number of students required	1-2
Language and level of competence required	<p>Good level of English oral and written</p> <p>Medium knowledge of Spanish.</p> <p>German will be useful.</p>
Computer skills and level of skills required	Office programs. Knowledge of Design field
Drivers license	Not necessary
Others	<p>Preferences:</p> <p>Excellent English is a must .</p> <p>Students enrolled in Design studies with an accredited title of Spanish.</p> <p>Technical writing or a related field.</p>
DOCUMENTS REQUIRED	
<p>CV and motivation letter detailing studies, skills, personal characteristics, ambitions and motivation to amparo.fernandez@easdzamora.es or erasmus@easdzamora.es</p>	